



REQUEST FOR DISTRIBUTION OF FUNDS
Online Order Purchase

Trust Account: # \_\_\_\_\_ Total Order Amount: \_\_\_\_\_

Grantor's Information:

Your Name: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ [ ] Check if new personal information is listed on form.

Please describe your purchase and tell us what website you would like to order from. Online orders can only be placed for the sole benefit of the client. Gift purchases are not allowed. The client is responsible for making sure they provided all of the necessary information needed to place the order prior to sending in your request.

Description of purchase: \_\_\_\_\_

Website: \_\_\_\_\_

Send order to: [ ] Grantor (You) [ ] Expedited Shipping (Additional fees apply)

Important Points to Remember:

- When signing below you are certifying that this expenditure has not been otherwise reimbursed nor reimbursable by government funding. Social Security rules prohibit Securetr from reimbursing for purchases already made.
This form must be completed in full. Failure to complete the form properly will result in the form being returned to you.
Online orders cost \$25 per request. Once a order has been placed, it cannot be canceled for any reason. Fees are non-refundable.
Include all specific order information needed to place the order. If a return/exchange is made you must notify Securetr.
Allow up to 2 weeks for processing.
You are permitted to make copies of this form.
If you have questions regarding this form, please call Securetr (866) 389-6339.

For Securetr Use Only:

Grantor Signature (Please sign above.) \_\_\_\_\_ Date \_\_\_\_\_

Table with 2 columns and 2 rows for Vndr and Appr signatures.

Authorized By Trustee Signature Securetr \_\_\_\_\_